



City of Stevenson

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

Submittal Checklist for One- and Two-Family Dwellings

All applications for a building permit for construction of a one- or two-family dwelling shall be accompanied by the following information, unless the Building Official determines the requirement is not necessary to obtain compliance with the City's codes:

- Payment of an upfront Plan Review Fee as may be required by the Building Official.
- Two (2) copies of Construction Documents of sufficient clarity to indicate the location, nature, and extent of the work proposed and showing in detail that it will conform to the laws, ordinance, rules and regulations of the City.
- Two (2) copies of a Site Plan, drawn to scale, including the following information:
 - North arrow
 - Outline and dimensions of the property boundaries
 - Size and location of all new construction and existing structures on the site
 - Distance from lot lines to all new construction and existing structures
 - Distance between any existing structures and the proposed structure
 - Location of all parking areas and other improvements to be constructed in conjunction with the dwelling
- Washington State Energy Code form including information on window schedule, insulation values, mechanical systems, etc.
- Soil-Bearing Capability Report if the building is to be placed on fill or in an area where soils are a concern to the building official.
- Environmental submittals for certain construction projects or when located in floodplains, geologically hazardous areas, wetlands or other critical and shoreline areas protected by State law.
- Verification of water availability through application to the Public Works Department. If public water is not available, then a copy of the Skamania County Community Development Department's (509-427-3900) Water Availability Verification (WAV).
- Verification of sewer availability through application to the Public Works Department. If public sewer is not available, then a copy of the Public Works Director's permission to install a septic system and the Skamania County Environmental Health Department's (509-427-3900) approval of the septic system design.
- Any other data or information required by the Building Official to aid review of the application for code compliance.