



BOUNDARY LINE ADJUSTMENT APPLICATION

Mail: PO Box 371, Stevenson, Washington 98648 Email: planning@ci.stevenson.wa.us Phone: (509)427-5970

Request:

- Boundary Line Adjustment
- Lot Line Elimination

Applicant/Contact: _____

Mailing Address: _____

Phone: _____ E-Mail Address: _____

Property Owner, Lot A: _____

Mailing Address: _____

Phone: _____ E-Mail Address: _____

Property Owner, Lot B: _____

Mailing Address: _____

Phone: _____ E-Mail Address: _____

If There are Additional Property Owners, Please Attach Additional Pages and Signatures as Necessary

Submittal Requirements

*Applicants must provide the following information for all Boundary Line Adjustment Applications.
The City will not accept applications without the required information.*

- Application Fee** (\$_____)
- Completed Application Signed by all Property Owners or their Representatives**
- Documentation of Preapplication Meeting**
- Agreement to Pay Outside Consulting Fees** (When applicable)
- Associated Permit Applications** (When applicable)
 - SEPA Checklist (Lands covered by water)
 - Shorelines or Critical Areas Permit (When impacted)
- Title Report/Ownership & Encumbrance Report for all Lots Involved**
- One (1) Original Mylar (PDF Preferred) and Two (2) Paper Copies of the Proposed Boundary Line Adjustment Map**
 Maps shall be prepared by a Licensed Professional Land Surveyor*, drawn on standard sheets, and clearly showing the information required in SMC 16.37.040(B)
 *A professionally prepared survey is not required for proposals involving only an elimination of lot lines
- Plans and Pertinent Supplemental Information** indicating compliance with SMC 16.37 and the Stevenson Engineering Standards, such as:
 - Engineering, Design, and/or Site Development Plans** (Utilities, Fire Protection, and Access)
 - Public Street Improvement Plans** (When applicable)
 - Site Evaluations related to On-Site Sewage Disposal Systems** (When applicable)

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SUBMIT TO:
City Hall
7121 E Loop Road

Boundary Line Adjustment Application

A Boundary Line Adjustment is "an alteration of the boundary lines between platted or unplatted lots or both, which does not create any additional lot, tract, parcel, site or division and which conforms to the criteria set forth herein and the other provisions of this chapter. A boundary line adjustment is generally between two lots". All Boundary Line Adjustments shall conform to the applicable criteria set forth in SMC Title 16, the Stevenson Engineering Standards and other provisions of the Stevenson Municipal Code.

Applications for a Boundary Line Adjustment are subject to administrative review. Copies of the Application may be delivered to the City Public Works Director and/or the City Fire Marshall.

Within twenty (20) days of receipt of a completed application, a decision with written findings will be made to approve, approve with conditions, return for modifications, or deny a proposed Boundary Line Adjustment.

Property Information

Lot A

Property Address (Or Nearest Intersection): _____

Tax Parcel Number: _____

Existing Zoning: _____

Existing Lot Area: _____

Proposed Lot Area: _____

Water Supply Source: City Well

Sewage Disposal Method: City Septic

Current Use of Lot: Multi-Family Single-Family Commercial Vacant/Other

Lot B

Property Address (Or Nearest Intersection): _____

Tax Parcel Number: _____

Existing Zoning: _____

Existing Lot Area: _____

Proposed Lot Area: _____

Water Supply Source: City Well

Sewage Disposal Method: City Septic

Current Use of Lot: Multi-Family Single-Family Commercial Vacant/Other

As the property owners of the real property described in this proposal, our signatures indicate our approval of this proposal, with the understanding that the proposal is subject to review, approval, and/or denial under SMC Title 16.

I/we hereby provide written authorization for the City to reasonably access to the subject property to examine the proposal and carry out the administrative duties of the Stevenson Municipal Code.

Incomplete applications will not be accepted. • Ensure all submittals on reverse side are included.

Signature of Property Owner, Lot A: _____ **Date:** _____

Signature of Property Owner, Lot B: _____ **Date:** _____

For Official Use Only:
Date Application Received: _____ Date Application Complete: _____